The following will fit in the 2k entries—no attachments required

3.1 Attach a document with a brief description of Business Continuity Plan/Disaster Recovery Plan in the event of a total loss of the primary operating facility

[we’re disregarding uploading the plan because it’s already on file at BofA]

NREIS’s up-to-date Business Continuity Plan/Disaster Recovery Plan is currently on the Archer Platform as coordinated by Donna Dzimian of Bank of America.

3.2 What amount of time from the start of an event is required for the Supplier’s business continuity strategy to restore critical functions?

4 weeks.

3.3 For what duration can the alternate site support operations?

Indefinitely

3.4 Does the Supplier obtain recovery services from a third party?

No.

3.5 Does the Supplier maintain documented plans for the recovery of critical business processes? If yes, how often are plans updated and is management approval of updates required?

Yes. BAI is on the Archer System.

3.6 What is the frequency of testing of Supplier’s business continuity strategy? Include a copy of the most recent test results in the next question.

Annually. The most recent testing has been placed in the Archer System and is current as of June 2010

3.7 Please attach the testing results of Supplier’s business continuity strategy?

Please reference Archer System for most recent results.

3.8 Describe any work stoppages experienced, along with how restoration was implemented.

None.